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07-11-1

INSTRUCTION NO.
LI 42-300-2

LI 42-300-2
CORRESPONDENCE
24 April 1956

25X1A2g

SUBJECT : Use of [REDACTED] Special Indicator for Cables and Dispatches

25X1A

REFERENCES: (a) Notice [REDACTED] Organization and Direction of
Clandestine Activities, dated 31 January 1956

25X1A

[REDACTED]

RESCISSION: LI 42-300-1, dated 26 March 1956

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| Document No. <u>116</u> |
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1. PURPOSE

The purpose of this Instruction is:

25X1A2g

- a. To establish specific internal criteria for Office of Logistics' use of [REDACTED] as a special indicator.
- b. To provide, on an interim basis, general guidance on internal procedures affected by, or related to, use of the [REDACTED] special in- 25X1A2g
dicator until an evaluation of procedural implications may be appropriately undertaken on the basis of actual experience with its use.

2. GENERAL

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- a. Referenced notices provide authority and general procedures for Office of Logistics' use of [REDACTED] as a special indicator to denote action responsibility or releasing authority for cable and dispatch communications between Headquarters and the field with the proviso that this indicator will be utilized only for logistics technical support matters not directly affecting or relating to clandestine operations, operational security, or other command responsibilities of the Deputy Director (Plans) and/or his subordinate components.

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- 25X1A2g b. [REDACTED] is currently the only authorized special indicator for Office
of Logistics' utilization, and any logistics indicators which may
25X1A2g have been formerly approved or accepted, such as [REDACTED] and 25X1A2g
[REDACTED] have been rescinded. [REDACTED] will hereafter be used as a 25X1A2g
routing indicator (see paragraph 2.c. below).
- 25X1A2g c. [REDACTED] may be used in combination with approved sensitivity or rout-
ing indicators in accordance with instructions contained in refer-
25X1A2g ence (b) and other pertinent Agency instructions on the matter (i.e.,
[REDACTED] for direct distribution of correspondence on shipments
of household effects to Transportation Division, Office of Logistics).

3. UTILIZATION OF SPECIAL INDICATOR

25X1A2g In addition to the general criteria and procedures prescribed in refer-
enced notices for the utilization of special indicators, the specific
instructions set forth below will be applicable to Office of Logistics'
use of [REDACTED].

a. General

- (1) As a matter of policy, use of [REDACTED] by the Office of Logistics 25X1A2g
will be confined to subjects and/or actions which, on an in-
dividual basis, may be strictly interpreted as being within the
spirit and intent of the general criteria set forth in para-
graph 2.a. above.
- (2) Initially, Office of Logistics' utilization of the [REDACTED] special 25X1A2g
indicator will be coordinated in all instances with the Deputy
Director (Plans) component concerned. Coordination will be
discontinued on specific types of actions only as a result of
mutual agreement with the Deputy Director (Plans) component
concerned. Listings of types of actions excepted from Deputy
Director (Plans) coordination will be maintained on a current
basis by the Office of Logistics Staff or Division concerned and
copies thereof provided Office of Logistics Registry.
- 25X1A2g (3) Normally, it may be anticipated that Headquarters responses to
[REDACTED] cables and dispatches from the field will be identified
by the same indicator; however, if in the development of the
response, fundamental operational considerations become apparent,
Office of Logistics action will be formally transferred to the
Deputy Director (Plans) component concerned.

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b. Specific

- 25X1A2g (1) Attachment 1 identifies the types of actions for which use of the [REDACTED] special indicator would normally be considered appropriate. Attachment 2 establishes the standard operating procedure on such [REDACTED] actions.
- 25X1A2g
- 25X1A2g (2) Since, in isolated instances, extremely abnormal circumstances may preclude use of the [REDACTED] special indicator for specific actions within the purview of Attachment 1, the connotations of each individual action must be reviewed prior to use of the special indicator.

4. RELEASING AUTHORITY

Director of Logistics, Deputy Director of Logistics, and Assistant Director of Logistics will be authorized releasing officers for the Office of Logistics.

25X1A

JAMES A. GARRISON
Director of Logistics

Attachments:

- 25X1A2g 1. [REDACTED] Actions
- 25X1A2g 2. Standard Operating Procedure on [REDACTED] Actions

cc: Logistics Officers within
DD/P Area

25X1A9a AD/L: [REDACTED]:mel